

**Canadian Association for Young Children  
Annual General Meeting  
May 2, 2020  
Zoom Meeting  
AGENDA**

1. Attendance: Please write your name in the chat box so we have it spelled correctly. If you are representing an organization please include that.
2. Approval of the 2020 AGM agenda
3. Approval of the 2019 minutes
4. Reports- written and provided in package
  - a. President's report
  - b. Treasurer's report
    - i. Treasurer's report
    - ii. Notice to Reader
    - iii. Appointment of Accountant for 2020
    - iv. 2020 Budget
  - c. Conference committee report
  - d. Friend's of Children report
  - e. Membership report (deferred, see president's report)
  - f. Election report
5. Provincial roundtable reports- verbal updates
  - a. Yukon
  - b. BC
  - c. Alberta
  - d. Saskatchewan
  - e. Manitoba
  - f. Ontario
  - g. Quebec
  - h. New Brunswick
  - i. Prince Edward Island
  - j. Nova Scotia
  - k. Newfoundland and Labrador
6. Business arising:
  - a.
7. New Business:
  - a.
8. Adjournment

*Board members please plan to stay on the meeting after adjournment for a brief board meeting.*

## President's Report

May 2, 2020

At our 2019 AGM we identified the key focus would be:

1. Maintain the CAYC website
2. Plan for the 2020 National Conference in Winnipeg
4. Support the Journal editors in meeting the requirements of the SSHRC grant and the publication of an excellent journal.

CAYC has continued to migrate our membership database and develop an accessible website. We have a new site administrator working with the Board to keep the website up to date.

CAYC membership has grown slightly with conference registrations continuing the trend of uptick during national conference years followed by membership lapses the following year, with a fairly stable core of members. Currently there are 380 members.

The 2020 National Conference has been postponed to 2021. Please see Conference Committee report.

CAYC has been working to update our financial reporting to amalgamate provincial and national reporting. Some provinces have provincial accounts to support local events and conferences. The budget presented this year is the first to do so. Please see the Treasurer's report.

CAYC continues to support the *The Journal of Childhood Studies*. Thanks to the ongoing, superb work of the Journal editors Veronica Pacini-Ketchabaw, Randa Khattar and Nicole Land, the Editorial Advisory Board and Publications Chair Iris Berger *The Journal of Childhood Studies* continues to be an excellent publication.

I am stepping down as president. I will move into the role of Past-President. I would like to thank Marg Fair for her ongoing support to the Board in her role as Past-President. It continues to be a pleasure and a privilege to work with a wonderful group of people who are committed to the well-being of young children across Canada. Thank you for your time, your energy and your belief that it is important to provide a voice on critical issues that affect the quality of life for young children.

Stay safe in this challenging time.

Respectfully Submitted by Becky Kelley

## Canadian Association for Young Children Treasurers Report AGM, May 2,2020

### **Notice to Reader 2019**

The notice to reader, year end financial statement for December 31, 2019 was prepared by Z Accounting and Tax Services Inc. The bank balance at the end of the year (page 5) was \$84,109 over the course of the year we show an increase of \$ 51,491 (page 3). This increase reflects the amalgamation of provincial CAYC Chapters and the National revenues and expenditures to provide a full financial landscape of the CAYC activities at local and national levels.

Current Assets (page 2) \$84,109 reflects the revenues from both the national and provincial chapters with one liability outstanding for preparation of the Notice to Reader for \$1050.

CAYC revenue (page3) sources are individual and institution memberships, royalty fees from journal article requests through EBSCO, national and provincial conference revenue, and provincial grants and investment income.

Expenses for 2019 under meeting/conference fees reflect the national conference planning, provincial conference and meeting activities. Bursaries/Grants /Donations reflect provincial bursaries disbursed in Manitoba. Website fees include maintenance and fees for services and supports that enable CAYC's virtual presence through the website. Expenditures associate with website support from 2018 and 2019 are reflected in 2019.

Overall, the total assets of the organization for 2019 are:  
\$ 47,588 funds held at the National level combined with  
\$36,521 funds on hand from 5 provincial chapters  
Total of **\$84,109**.

I would like to thank each of the provincial chapters for their cooperation and support in **providing CAYC first's amalgamated Notice to Reader.**

### **Financial Reporting Processes**

The Industry Canada registration has been renewed and Board member listing for 2019 updated. With the completion of the Notice to Reader, the T5003 Statement of Tax Shelter Information will be filed with Canada Revenue Agency by the end of May, 2020.

Respectfully Submitted  
Brenda Goodine

**Motions**

I, **Brenda Goodine, CAYC Treasurer** move that the Notice to Reader 2019 prepared by Z Accounting and Tax Services Inc., Edmonton, AB be accepted. Seconder, **NAME**

I, **Brenda Goodine, CAYC Treasurer** move that Z Accounting and Tax Services Inc., Edmonton, AB be appointed to complete the Notice to Reader for 2019. Seconder, **NAME**

## Proposed CAYC Budget 2020 National Activities

<b>REVENUES</b>	<b>Proposed Budget</b>
Memberships	12,000
EBSCO Royalties & Copyright	15,000
Conf. seed money	0
Conference income - 60% of profit	0
Provincial transfers - National Board Meeting	0
accounts receivable -	
<b>Total</b>	<b>27,000</b>
<b>EXPENDITURES</b>	
Accounting and Audit	1500
Corporation Fees/Licenses/Dues	20
Office Supplies	500
Insurance - D & O & Liability	3500
Professional Services	2000
National Board & Executive meetings	0
Website Development Services	5000
Website hosting & domain	2640
Friends of Children	500
Membership NSF/OVPT	200
Conference seed /Expense advance	0
Bank Charges	156
Journal Editors	5000
<b>Total Expenses</b>	<b>21,016</b>

### Motion

I, **Brenda Goodine, CAYC Treasurer** move that the proposed budget for 2020 be accepted. Seconder, **NAME**

## **National Conference 2020 Report**

Prepared for the AGM  
(as of April 24, 2020)

Due to the Covid-19 pandemic the National Conference planned for April 2020 has been rescheduled for **April 29 & 30, 2021** (and possibly Saturday May 1).

We have confirmed two guest speakers, Dr. Niigaan Sinclair for the reception on April 29<sup>th</sup> and Monique Gray Smith for the keynote for April 30. We have also reconfirmed the use of Amber Trails School as an in-kind donation from Seven Oaks School Division. We are currently reaching out to our other previously booked venues, presenters, performers, Elders, caterers, excursion sites, supporters, and guests (e.g. vendors) for the Gathering Place to rebuild the conference.

I am grateful to the unwavering commitment of the Conference Committee and their seemingly endless energy for our conference. I am also grateful to the numerous supporters who have committed to in-kind (and other kinds) of support for the conference.

We look forward to hosting the board and our friends and colleagues from across the country in spring 2021!

Respectfully submitted,  
Melanie Janzen

## **2019 Friend of Children Report**

I am currently awaiting a bio for Friend of Children Award nomination. I will be bringing the nomination forward to the CAYC executive, once I receive it.

I re-wrote the Guidelines for the Friend of Children Award in 2018. This was then edited by the CAYC executive and then put into Policy at the CAYC executive meeting in 2018. Because of a computer glitch, this process will have to be done again. I will be doing another rewrite and then pass it on to the executive to see if we can get this process complete and once again, have it put into Policy.

Respectfully submitted,

Peggie Olson,  
Director, Friend of Children Award

## CAYC 2020 Elections Report

Please see report below. CAYC posted a call for interested Board members on the website from mid-March to mid-April. We are pleased to acclaim the following positions and welcome Jenny, Beth and Gabi to the board!

<b>Position:</b>	<b>Name:</b>	<b>Up for Re-election:</b>
President	Randa Khattar	N/A
Vice-President- Past-president	Becky Kelley	N/A
National Conference Chair	Melanie Janzen	N/A
Treasurer	Brenda Goodine	N/A
Secretary	Angela Woodburn	N/A
Chair, Technology	TBD	N/A
Chair, Publications	Iris Berger	N/A
Chair, Membership	Christine McLean	N/A
Chair, Friends of Children	Peggie Olson	2022
Yukon	Katie Swales	2021
British Columbia	Iris Berger	2021
Alberta	Brenda Goodine Becky Kelley	2021
Saskatchewan	Lynda Gellner Peggie Olson	2021
Manitoba	Melissa Rosevear	2021
Ontario	Randa Khattar Angela Woodburn	2021
Quebec	VACANT	
New Brunswick	Beth McCormack	2022
Prince Edward Island	Gabriela Sanchez	2022
Nova Scotia	Christine McLean	2022
Newfoundland	Jennifer Brown	2022