

Annual General Meeting Minutes

May 11, 2019

In attendance: Melanie Janzen, Angela Woodburn (secretary), Randa Khattar, Becky Shaw, , Lynda Gellner, Linda Black, Brenda Goodine, Lisa Crabb, Christine Massing, Peggie Olson

Item	Motions	Actions/Discussions
Welcome - Becky		
Approval of Agenda	M:Lisa Crabb S: Linda Black Carried	
Approval of the Minutes of the CAYC AGM 2018	M: Lynda Gellner S: Lisa Crabb Carried	
Business arising from the minutes	none	
Highlights of the President's Report – Becky Kelley	Motion to accept the President's Report as presented: M: Becky S: Melanie Carried	Thanks were given to Veronica, Iris, Randa and their entire team for all their work with securing another SSHRC grant which will provide funding for another 3 years for the Journal. Thanks to Melanie for all her work on the conference 2020 to date.
Acceptance of the Notice to Reader 2018	Motion to accept the notice to reader 2018 M: Brenda Goodine S: Linda Black Carried	Brenda presented an overview of the financial statements.
Approval of the Accountant for 2019	Motion: That CAYC use Z Accounting and Tax Services Inc. in Edmonton to complete the 2019 financial statements. M: Linda Black S: Lisa Crabb Carried	Brenda suggested that we use Z Accounting Services as they are more local to her in her role as the Treasurer.

<p>Approval of Budget for 2019</p>	<p>Motion to approve budget as presented 2019 M: Brenda Goodine S: Melanie Janzen Carried</p> <p>Motion to move that all province submit financial statements (if you have not done so already) to Brenda Goodine by June 15 and to provide her with the contact information for each provinces treasurer.</p> <p>M: Melanie Janzen S: Linda Black Carried</p>	<p>We had a conversation about the proposed budget for 2019. There has been an issue with provinces sending in their financials to Brenda in a timely manner. She was able to use her best judgement in preparing this budget. It is impossible for us to prepare an accurate budget (and budget for much needed things like website) when we have know idea how much money each of the provinces holds in their bank accounts.</p> <p>Becky to follow up with Marg Fair about the EBSCO contract.</p> <p>Thank you to Brenda Goodine for all her hard work in getting the financials up to date.</p>
<p>National Directors List</p>	<p>Motion to accept the national directors as presented M: Melanie Janzen S: Randa Khattar Carried</p>	
<p>Conference 2020 Update- Melanie Janzen</p>		<p>Melanie asked that everyone follow the conference on their social media sites and like and share as often as possible.</p> <p>Share the call for proposals and consider putting a proposal in.</p> <p>The National Board should plan to arrive on Wednesday and then have board meetings full day on the Thursday, Friday</p>

		<p>will be full day conference and AGM then held Saturday at lunch.</p> <p>Brenda will put together a draft budget as to what the costs would be for the board accommodations, flight and food.</p> <p>Consider the monies in the province to help support the board meetings.</p> <p>Melanie will work with Randa regarding online registration.</p>
New Business	none	
Adjournment	<p>Motion to adjourn at 1:18pm</p> <p>M: Melanie</p> <p>S: Randa</p> <p>Carried</p>	